



# **CAYCE PUBLIC SAFETY FOUNDATION**

ESTABLISHED 2010 | PO BOX 5422 CAYCE, SC 29171

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## **Cayce Public Safety Foundation**

Board of Directors

Meeting Minutes March 28, 2023

**Call to Order/Welcome:** Pamme Eades called the meeting to order at 5:45 PM.

**Present:** Pamme Eades, Kay Hutchinson, Rebecca Lorick, PD Chief C. Cowan, Skip Jenkins, Jim Crossland, Barbra Corbett, FD Chief S. Bullard, Karen Sanders, Dori Benitez, Trinessa Dubas, Dr. Colette Townsend-Chambers

### **Approval of Minutes:**

The February meeting minutes were reviewed. Skip Jenkins made a motion to approve, and Jim Crossland seconded. The minutes were unanimously approved.

### **Treasures Report**

Kay Hutchinson reviewed the treasures report (see handouts of account activity).

Southern First committed \$500.00 toward the purchase of AEDs.

### **Pending Items:**

The board made an initial review of the request form. Pamme and Kay will discuss and send to April for possible Google Forms formatting.

Sales tax collection exemption SCDOR. Pamme will get with Kay. It is suggested we add certain language into our by-laws regarding our funds if Foundation is dissolved as the Beautification Foundations was recently required to have it by SCDOR.

Language in Bi-laws. Add to bilaws.

Officer crisis fund. Jim Crossland will have an update at the next meeting.

### **Fundraisers:**

Steel Paws on 04/22/2023. The board discussed setting up a tent to sell merchandise or carry baskets around the event selling merchandise. So far \$5,368.34 has been deposited for the Steel Paws event. An electronic flyer will be sent electronically.

Day of Event

10 AM Set up (tents will be set up the night before).

11 AM 1st Steel Paws Experience.

1-5 PM Main event

## Steel Paws Tent Schedule

Set Up 10-12 Pamme, Barbra, Karen  
12-1 Pamme, Barbra  
1-5 Pamme, Barbra, Trinessa  
5-6 Pamme, Barbra (tear Down)

### Midlands Gives:

3/31 is the deadline to make edits  
Focus to be on PD and FD  
Promote prior purchases.  
Video of Prior Purchases organized by Jim with Ashley Hunter's help.  
Matching sponsors have till 04/29 to commit.  
Event started 04/01/2023  
Donations made by board members count as extra prize possibility.

### Police Department Updates:

Receipt of a \$15,500 donation for K9 purchase  
Hero's Hike update.  
Vehicle insert for Officer Fournier/Hudson  
Steel Paws update

### Other Business

The board discussed moving the April meeting to Tuesday April 18. Colette made a motion to do so and Jim 2nd the motion. The measure was unanimously approved.

The meeting was adjourned at 643 PM

**-Operating Account Activity March 2023**

Beginning Balance \$26,126.25

Debits

\$100.00 – Cash for 5 O Fade Friday  
 \$1,225.37 – Heroes Hike Registrations  
 \$330.00 – Balance pd for Hudson K9 plush  
 \$17.97 - Table Cloth  
 \$400.00 – Change for Soiree

Credits

\$1,700 – Donation for Heroes Hike  
 \$835.36 – Sales at Soiree  
 \$179.87 – Donations at Soiree  
 \$400.00 – Redeposit Change - Soiree  
 \$50.00 – Barr T-shirts for Hike - Jones  
 \$25.00 – K9 Plush  
 \$21.00 – Redeposit Cash – 5 O Fade Friday  
 \$2.26 - Interest

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**\$2,073.34**

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**\$3,213.49**

Balance as of 3/31/2023: \$27,266.40

Not Cleared: \$

**Available Balance 3/31/2023: \$27,266.40**

Note: Moving \$4,036.72 from Operating Account 1541 to Benevolence Fund Account 1646 in April.  
 Moving \$10,000 from Operating Account 1541 to Money Market Account 8717 in April.

**Restricted Fund Balances as of March 31, 2023**

**T-Shirts (Benevolence Fund)**

Revenue: \$9,237.56 Expensed: \$5,200.84 Balance: **\$4,036.72**

**Back to School Bash '23**

Revenue: \$200.00 Expensed: \$0.00 Balance: **\$200.00**

**Dominion Grant**

Revenue: \$10,000.00 Expensed: \$7,149.47 Balance: **\$2,850.53**

**Lexington Health Grant – AED (Police Department)**

Revenue: \$1,800.00 Expensed: \$0.00 Balance: \$1,800.00

*From Trailer* \$692.44 \$692.44

*From Tent* \$90.87 \$90.87

**Total:** \$2,583.31 Expensed: \$0.00 Balance: **\$2,583.31**

**AED (Fire Department)**

<i>From Trailer</i>	\$692.44				\$692.44
<i>From Tent</i>	\$90.87				\$90.87
<b>Total:</b>	\$2,583.31	Expensed:	\$0.00	Balance:	<b>\$2,583.31</b>

**Community Outreach & Shop w/a Cop**

Revenue:	\$9,379.04	Expense:	\$7,898.29	Balance:	<b>\$1,480.75</b>
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**Heroes Hike**

Revenue:	\$2,700.00	Expenses:	\$1,225.37	Balance	<b>\$1,474.63</b>
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**Cash Reserve**

Balance:	<b>\$10,000</b>
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<b>Total in Restricted Funds:</b>	Balance:	<b>\$22,625.94</b>
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Operating Account Balance:	\$27,266.40
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Restricted Funds:	<b>\$22,625.94</b>
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<b><u>Unrestricted Balance in Operating Account as of 03/31/2023:</u></b>	<b>\$4,640.46</b>
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Note: Moving \$4,036.72 from Operating Account 1541 to Benevolence Fund Account 1646 in April.  
Moving \$10,000 from Operating Account 1541 to Money Market Account 8717 in April.

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**Special Account Activity March 2023**

Beginning Balance **\$20,135.05**

Debits

\$675.00 – Per Diem Training – Ware, Poole, Hentz  
\$768.73 – Kennel + Supplies (Bumis – Ware reimburse)  
\$1,257.50 – ½ Down – K9 Plush for Steel Paws  
\$1,015.00 – K9 Coin Order  
\$74.52 Grooming – Hudson

Credits

\$15,500 – SCLEO FDN donation for K9  
\$4,296.95 – Steel Paws Eventbrite Deposits  
\$700 – Steel Paws donations  
\$1,500 – Steel Paws Sponsorship  
\$25.00 – Return of K9 Coin Setup  
\$1.00 – Sale of Luna  
\$2.86 - Interest

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**\$3,790.75**

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**\$22,025.81**

**Balance as of 3/31/2023:** **\$38,370.11**

Not Cleared: \$

**Available Balance 3/31/2023:** **\$38,370.11**

K9 Not Cleared includes:

**Restricted K9 Fund Balance as of March 31, 2023**

**K9 Purchase**

Revenue: \$15,500 Expense: \$0.00 Balance: \$15,500

**Steel Paws**

Revenue: \$6,496.95 Expense: \$0.00 Balance: \$6,496.95

**Notes:**