



Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Tara S. Almond Phil Carter Eva Corley	City Manager Rebecca Vance	Asst. City Manager Shaun M. Greenwood
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CITY OF CAYCE
Regular Council Meeting
October 3, 2017

The October Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem James Jenkins and Council Members Tara Almond and Phil Carter. Council Member Eva Corley was absent due to being out of the state. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Director of Public Safety Byron Snellgrove and Director of Planning and Development Carroll Williamson were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Carter gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Jenkins made a motion to approve the September 5, 2017 Regular Council Meeting minutes and the September 20, 2017 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of Whole Sole Award

Mayor Partin stated that in July 2017 the City's Fire Department personnel, Cpl. Thomas Brown, Fire Fighter Brad Smith and MPSO Jamie Summers, were dispatched for a first responder call to assist EMS with a cardiac arrest. Upon arrival a 51 year old male was found with no pulse and not breathing. Fire Department personnel immediately initiated cardiopulmonary resuscitation

(CPR) on the patient while Lexington County EMS administered medications and placed a defibrillator on the patient. City Fire personnel performed CPR on the patient for approximately 12 minutes, with the patient still not having a pulse and not breathing. During this 12 minute period, the patient was "shocked" three times with a defibrillator. The patient finally had a return of spontaneous breathing and was then loaded into the ambulance and transported to Lexington Medical Center. MPSO Summers drove the ambulance while the EMS crew continued patient care.

Mayor Partin stated that Cpl. Thomas Brown wrote in the Whole Sole Award nomination that this was a great example of the City's Fire personnel going above and beyond the call of duty, while assisting EMS with first responder medical calls, to save a citizen's life. These staff members showed vigilance and persistence in doing their duties, and relied on their training to have a positive outcome. This is one of the rare occasions that a patient was revived and brought back to life after an extended time of being apneic and without a pulse.

B. Presentation of Life Safety Award

Chief Snellgrove introduced Mr. Tony Aull who was the cardiac arrest patient whose life was saved. Chief Snellgrove and Mr. Aull presented Cpl. Thomas Brown, Fire Fighter Brad Smith and MPSO Jamie Summers with the Life Safety Award from the Police Chief's Association.

C. Presentation of Meritorious Award

Chief Snellgrove stated that in September 2017 Cayce Public Safety Officers were dispatched for a possible suicide attempt. Chief Snellgrove read a letter from the troubled man's mother that she wrote regarding the officers who responded to the call. She wrote that Officer Vincent Silano was the first Officer to arrive. She stated that from the moment he arrived, he was professional yet compassionate. Officer Brian Lilly arrived shortly after and before the situation came to a close, there were approximately five Cayce Public Safety Officers who responded. She wrote that Officer Silano immediately took charge (even of the smallest of details). He made phone calls on the family's behalf and kept them involved every step of the way.

Officer Silano was due to be off duty at 7:00am however he never left the family. When the son was stopped and detained, Officer Silano gave the family the location before heading there himself. When the parents arrived Officer Lilly approached them and said if they were there to support the situation, they were welcome but if they were angry (some people react differently) it would be best if they kept their distance. The parents assured Officer Lilly they were only there to support

the best outcome. He escorted them to the area where their son was located. Officer Silano was already there speaking with their son who was a Marine as was Officer Silano. She wrote that her son needed to be taken by ambulance to the hospital. Again, Officer Silano stepped in. He asked if her son would like him to accompany him to the hospital. Keep in mind this is several hours after his shift ended. As the ambulance pulled off, Officer Lilly said they could park their son's car in a parking space or drive it home. She wrote that Officer Lilly didn't want them to have to pay for it to be towed. She wrote that it may seem very insignificant however, facing all that they were going through, it was one of the kindest gestures.

The mother wrote that every officer involved treated her entire family with respect. She stated that she and her husband went to the hospital and sat in the waiting area. Officer Silano came out and gave them an update on their son. He stayed long after necessary just to ensure their peace of mind as well as their son's. She wrote that she has since reached out to Officer Silano because she needed some answers and thought he might be able to provide answers to her questions. She stated that Officer Silano answered her honestly and with kindness and compassion. She stated that his answers gave her insight as to the future of her son's United States Marine Corps career and the issues they would possibly be facing. She wrote that she would never be able to express her gratitude to the officers that she and her husband met that day. Their life has forever been changed. She wrote that she hoped that both officers would receive recognition for not only doing their jobs but for going so much further. That day could have ended so differently. She stated that their kindness could never be repaid.

D. Presentation of City of Cayce Draft Strategic Plan

Ms. Vance stated that staff took all the items that were discussed at the Council Strategic Planning Session and created a strategic priority and objective for each of them and added measurables and action items for each. She asked Council to review them over the next few weeks and let her know if they had any questions. Ms. Vance stated that she would like Council to approve the items by Resolution at the November or December Council Meeting. She stated that the goal is to review them every year to see what has been accomplished and what still needs to be completed. Also some priorities may need to be changed or a different action item will have to be assigned to it if the current one is not achieving the goal.

Ms. Vance stated that she did need guidance from Council for the Strategic Priority for the Economy section. She stated that Objective 5 under "Economy" is to systematically expand city boundaries via controlled growth and absorption of urban fringe and enclaves. She stated that the measureables currently read Measurable 2:

Grow city boundaries by X% annually; and Measurable 3: Annex X enclaves annually. Each needs a number assigned to it.

Ms. Vance reminded Council that the Strategic Plan is a list of goals, some of which may not be achieved. She stated that the processes and programs that staff implement in the future will work towards these goals.

Ordinances

A. Discussion and Approval of Ordinance 2017-10 Amending the City's Flood Damage Prevention Ordinance (Section 6.9-1 of the City Zoning Ordinance) – First Reading

Ms. Vance stated that on June 21, 2017, the Federal Emergency Management Association (FEMA) sent a preliminary Flood Insurance Study (FIS) and a Flood Insurance Rate Map (FIRM) for the portion of the City of Cayce that is in Richland County. The FIS and FIRM will go into effect on December 21, 2017. South Carolina Department of Natural Resources (SCDNR) reviewed the City's current flood Ordinance and identified additional changes that are required to be made in order to be compliant with the National Flood Insurance Program (NFIP).

Ms. Vance stated that the updates are not intended to affect current floodplain management regulations, but are solely language changes to ensure compliance with FEMA regulations. She stated that the Planning Commission met on September 18, 2017, to hear Public Comment about the suggested changes. No members of the public were present at the meeting. The Planning Commission voted unanimously to recommend the amendment.

Council Member Jenkins made a motion to approve Ordinance 2017-10 on first reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of 2017-11 Amending Article 2 and Sections 5.6, 5.6-2, 5.6-3, and 9.8 of the City Zoning Ordinance Relating to Carports, Accessory Buildings, and Storage of Campers, Recreational Vehicles and Boats in Residential Districts – First Reading

Ms. Vance stated that staff received a number of complaints relating to the Ordinances that address carports, accessory buildings, and storage of campers, recreational vehicles and boats in residential districts. This issue was discussed at the Strategic Planning Session and Council made several recommendations that are reflected in Ordinance 2017-11. The Planning Commission met on September 18,

2017, to hear Public Comment about the suggested changes. No members of the public were present at the meeting. The Planning Commission voted unanimously to recommend the amendment.

Ms. Vance stated that once first reading of the Ordinance passes the moratorium on the Ordinances will be rescinded at the second reading. She stated that there will no longer be a special exception allowing boats and campers in front yards. Council Member Almond made a motion to approve the Ordinance on first reading. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

C. Discussion and Approval of Ordinance 2017-12 Amending PDD Plan for Property with Existing Zoning Classifications of PDD-MU, Planned Development District, Mixed Use – First Reading

Ms. Vance stated that the applicant, Mr. Charles Thompson, represents the owners of The Brickworks subdivision, and requested an amendment to add a residential use to parcel A-2 (TMS# 004648-03-033), which currently permits only commercial uses. Additional changes and details have been added to all of the parcels that are in keeping with the purpose of the current PDD plan.

Mr. Williamson stated that the Planning Commission met on September 18, 2017, to hear Public Comment about the suggested changes. Mr. Thompson and his attorney Mr. Stuart Lee were present to explain their request. No other members of the public were present at the meeting. The Planning Commission voted unanimously to recommend the amendment. Mr. Williamson reviewed the proposed changes to each parcel.

Council Member Almond made a motion to approve the Ordinance amending the PDD plan for The Brickworks. Council Member Carter seconded the motion. Council Member Almond stated that she would have liked to have seen some commercial aspect to parcel A2 but she realized the need to get something built on the property. She stated that she hoped the residential component of A2 will spur further development.

Council Member Carter asked if there was wording in the Ordinance that dictates the location of the buildings on A2. He stated that he likes that the Tremont Apartments parking is on the back of the property and not visible from Knox Abbott Drive. Mr. Williamson stated that there are not any setbacks so they are not required to be off the property line. He stated that he thinks the intent is to build close to the road but parking is allowed next to the road. He stated that there is language in the Ordinance that requires buffers up against parking to provide a screen.

Ms. Vance stated that the rest of Knox Abbott Drive is in an overlay district which has a maximum setback that requires that the buildings be built closer to the road. She stated that The Brickworks is a development and the developers want the center of the property to be green space. She stated that the buildings will front on a street but will most likely be an internal street, not Knox Abbott Drive. Ms. Vance stated that however whatever commercial business locates there will want to be seen from Knox Abbott Drive for marketing purposes.

Council Member Jenkins asked if there was any wording in the Ordinance to prevent the developers from amending the Ordinance again in the future. Ms. Vance stated that they can apply to amend it but Council does not have to approve it. The question was called and the motion passed three to one with Council Members Almond and Jenkins and Mayor Partin voting yes and Council Member Carter voting no.

Other

A. Discussion and Approval of Bid Award for Knuckle Boom Trash Loader Truck

Ms. Vance stated the FY 2017-2018 budget included an appropriation for a capital lease-purchase of a new Knuckleboom loader truck for the Sanitation Department to replace vehicle #1062, a 2000 Mack/Knuckleboom loader truck. A "Request for Bids" was prepared along with specifications and sent to various equipment dealers who sell this type of equipment. Sealed bids were received and publicly opened September 13, 2017. She stated that the Garage and Sanitation staff reviewed each bid and compared it to the specifications. Multiple quotes were received from the vendors depending on the body and chassis types. Ms. Vance stated that staff recommends that the bid be awarded to Excel Truck Group who had the lowest bid of \$145,955 for the 2018 Freightliner/Petersen TL-3 body. She stated that Mr. Thomas White, the Manager of Sanitation, was in attendance to answer any questions Council may have.

Council Member Jenkins asked Mr. White if the lowest bid was exactly what was needed. He stated that the lowest bid is not always the best purchase. Mr. White stated that the transmission and the motor of the lowest bid met the specifications and is what staff was hoping to get.

Council Member Carter made a motion to accept the lowest bid. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that the City is accepting applications for grant funding from the Hospitality Tax Fund. The Hospitality Tax grant application deadline is November 17, 2017 and grant awards will be announced in January 2018. She stated that nonprofit organizations planning events open to the public that will bring tourism to the City of Cayce are invited to apply. She stated that the Public Safety Foundation Golf Tournament is Friday, October 20. She stated that anyone is welcome to sponsor a team or a hole. She stated that the contractors hope to finish the repairs on the Riverwalk Phase 2 by the end of the year. She stated that the heavy rains and winds from recent storms have damaged portions of the Riverwalk that had already been repaired.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Record

Council Member Almond made a motion to approve entering the following Committee minutes into the City's official record:

Planning Commission – June 19, 2017
Cayce Housing Authority – April 11, 2017
Cayce Housing Authority – June 20, 2017
Events Committee – July 13, 2017

Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Comments

There were no Council comments.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements relating to the City's Tax Increment Finance District
- C. Discussion of negotiations incident to proposed contractual arrangements between the City of Cayce and Lexington School District Two

- D. Discussion of proposed Amendment to Settlement Agreement with Farm Bureau
- E. Discussion of negotiations incident to proposed contractual arrangements relating to an agreement with SCE&G for relocation services and other work in progress

Council Member Almond made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

D.

Council Member Almond made a motion to approve the settlement agreement with Farm Bureau when it is in its final form that is satisfactory to the City Manager and the City Attorney and authorize the Mayor to sign it. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that Council wished Mr. Greenwood well in his new endeavors and thanked him for all that he did for the City and staff.

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:13 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* *THANK YOU.*

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting October 3, 2017

Name	Address	Agenda Item

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.