



**Utility Services Setup Contract**

PO BOX 2004, CAYCE, SOUTH CAROLINA, 29171

The following information must be submitted and acknowledged by a City of Cayce representative before service is established and turned on:

This completed Set-Up Contract, including a copy of the applicant’s State issue ID/Driver’s License, a copy of the applicant’s lease or settlement statement, the applicant’s social security number or business’ tax id number and the setup fee of \$50 for Inside City Customers or \$75 for Outside City Customers.

In addition, the following forms must be submitted: City of Cayce Agreement to Petition for Annexation (Owners of Outside City Accounts must submit this form), and the Application for Wastewater Discharge.

I (also referred to as “the applicant”) hereby apply for water and/or sewer services. I understand that services will be furnished or measured through a meter except in some instances, for flat rate water/sewer accounts. For such service I agree to pay such rates as are in effect or may be established by Cayce (“the city”). I also agree to conform to and comply with all rates, rules, and regulations of the City as are now or hereafter in force, and I agree that these are and will be considered a part of this contract. By signing this application for water/sewer, the applicant agrees to pay all costs of collection of the applicant's unpaid bills. The City has the right pursuant to the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund. If the City chooses to pursue debts owed by the applicant through the Setoff Debt Collection Act, the applicant hereby agrees to pay all fees and costs incurred through the setoff process, including collection fees charged by the Department of Revenue, the South Carolina Association of Counties, the Municipal Association of South Carolina, and/or the City, if the City chooses to pursue debts in a manner other than setoff, the applicant agrees to pay the cost and fees associated with the selected manner as well. I also understand and agree that if the property described as the service address is now, or become at any future time, contiguous to the city limits of the City, I will cause the property to be annexed to the City by following the procedures specified by the City. I also understand and agree that, if the property is not annexed when it is or becomes contiguous, the City reserves the right to discontinue services until the property is annexed. A \$50 Set-Up fee for Inside City Customers or a \$75 Set-Up Fee for Outside City Customers must be submitted for payment before service is turned on.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Service Address (City, State and Zip Code)

\_\_\_\_\_  
Driver’s License Number

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Email address for e-billing

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Billing Address (If Different from Service Address)

\_\_\_\_\_  
Service Start Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date