

## Cayce Historical Museum Commission

**November 1, 2023**

### Meeting Minutes

The November 1, 2023 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 5:00pm by Chair James Stewart. The following individuals attended the meeting:

<b>Name</b>	<b>Status</b>
James Stewart	Chair
Pamela Sulton	Vice Chair
Marcy Hayden	Secretary
Archie Moore	Commissioner
A.G. Dantzler	Commissioner (absent)
Charlita Earle	Commissioner (absent)
Garrett Creasman	Commissioner
David Brinkman	Commissioner
Andy Thomas	Cayce Museum Curator
Elizabeth Lumsden	Cayce Museum Assistant
Jeff Wilkinson	Volunteer

#### **Upcoming Events:**

11/5-Native American Lifeways Tour and Drumming at 12,000 Year History Park (1pm)

11/30-Tree Lighting and Cayce Cares

12/2 Christmas Traditions

12/9 Christmas Parade

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**Invocation:** Vice Chair Pamela Sulton

#### **Action Items:**

#### **September Meeting Minutes:**

The Commission reviewed the previous meeting minutes. Commissioner Sulton motioned that the meeting minutes be accepted. Commissioner Sharpe seconded the motion, and the minutes were approved by unanimous vote.

#### **Museum Staff Report**

Electrical repairs to the Public Safety building are in progress but delayed. A RFP has gone out for a sealed bid to repair the Museum windows which need to be replaced with wooden windows and the city has bids for approval.

The Museum staff is working to change hours to drop Sunday and increase Saturday hours. Staff is also working to develop a schedule for next year to develop “kids day” programs for

homeschoolers and schools to attend with the idea that they occur once a month starting March through June.

The appraisal for Catawba Pottery Collection has been completed and Mr. Thomas is awaiting the final report.

“Sweet Night” has been developed by Mr. Thomas to serve as a fundraiser, introduction to the Cayce Historical Foundation and Museum and is being planned for February. Five local bakeries are invited to attend and will have silent auction baskets, speakers and additional activities. Additional baskets and silent auction items are needed.

### **Historic Preservation**

The WeGOJA foundation is hosting a listening session for historic preservation on October 19 and November 2 from 6:00 to 8:00. Commissioners attended and plan to share the powerpoints and information with the Commission at an upcoming meeting/planning session.

### **Donations**

No updates at this time.

### **Old State Road NRHP Nomination**

No updates at this time.

### **Strategic Planning**

The Commissioners completed the first part of the strategic planning process on October 11 with StopGap Solutions and plan for the second session to occur in January 2024

### **Christmas Events**

The Christmas Committee had a run through of Commissioner and Volunteer responsibilities and discussed entertainment setup. Following the Commission meeting, the Committee will host a Volunteer meeting with refreshments. Christmas tree setup is planned to start on November 9 through November 28th. Garland and other items will be out and ready by November 19th for set up on November 28th Volunteer Decoration night. Commissioner Hayden volunteered to handle the outdoor decorations for the market and photo areas.

With no other business on the meeting agenda, Commissioner Moore Creasman motioned to adjourn the meeting. Commissioner Creasman seconded the motion and the Commission voted unanimously to adjourn the meeting at **5:40 PM**.