

Mayor  
Elise Partin

Mayor Pro-Tem  
Tara S. Almond

Council Members  
Phil Carter  
Eva Corley  
James E. Jenkins

City Manager  
Tracy Hegler

Assistant City Manager  
James E. Crosland



**City of Cayce  
Regular Council Meeting  
October 16, 2019**

A Regular Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, Director of Public Safety Byron Snellgrove, Director of Human Resources Lynn Dooley and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

**Call to Order**

Mayor Partin called the meeting to order and Council Member Carter gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

**Public Comment Regarding Items on the Agenda**

Ms. Corder stated no one had signed up for public comment.

**Ordinances**

- A. Discussion and Approval of Ordinance 2019-18 Amending Zoning Ordinance Article 2 Definitions, Article 8 Table 8-B Number, Dimension and Location of Signs Requiring a Permit and Article 8 Table 8-B Table Notes to Add Language Concerning Digital Display Signs – Second Reading

Ms. Hegler stated that staff was requesting that Council consider an additional clarification to the Ordinance before them. She stated that it had come to staff's attention that they may want to clarify a solid black background color for digital display signs. She stated that the proposed Ordinance amending the Zoning Ordinance retains the restriction of no animation or scrolling messages on digital signs. However, it increases the color options for signage but does not state what type of background is required.

Council Member Almond made a motion to amend the Ordinance to include a requirement of a black background. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

**B. Discussion and Approval of Ordinance 2019-19 Amending Section 10-31 of the City of Cayce Code of Ordinances Relating to Technical Codes – First Reading**

Ms. Hegler stated that Council approval was needed for the first reading of an Ordinance amending Section 10-31 to adopt the most recently approved Technical Codes related to building rules and regulations. The South Carolina Building Codes Council formally adopts new construction-related technical codes when changes are needed. It is mandatory that all municipalities and counties enforce these codes. The City currently enforces the Codes that were previously adopted by the Building Codes Council. The SC Building Codes Council has formally adopted a number of new technical codes and the effective date is January 1, 2020. No revisions or modifications are permitted to the codes without prior approval of the Building Codes Council. Due to this mandate, the City needs to adopt the new versions of the codes by reference through an Ordinance.

Council Member Almond made a motion to approve Ordinance 2019-19 on First Reading. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

**Other**

**A. Discussion and Approval of a Proposal for Cayce Arts District Design and Management**

Ms. Hegler asked Council to defer this item again until the next Council Meeting. Council Member Almond made a motion to defer this item. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**B. Discussion and Approval of Bid Award for Automated Side Loader Truck for Sanitation Department**

Ms. Hegler stated that the Sanitation Department seeks approval for a bid award for the purchase of a new Automated Side Loader truck as included in the FY 2019-2020 budget for lease purchase. The FY 2019-2020 budget included an appropriation for a capital lease-purchase of a new Automated Side loader truck to replace the 1996 International 1087 Sanitation Truck. A Request for Bids was prepared along with specifications and sent to various equipment dealers who sell this type of equipment. Sealed bids were received and publicly opened September 26, 2019. Garage and Sanitation staff reviewed each bid and compared them to the specifications.

Ms. Hegler stated that multiple quotes were received from the vendors depending on the body and chassis types. She stated that staff recommends that the bid be awarded to Excel Truck Group at \$251,595 for the 2020 Freightliner with the New Way Sidewinder

STR body. This model was chosen due to the stabilization and smoothness of the hydraulics which ultimately will extend the life of the truck compared to the CollecStar. The two trucks with the lower bid came with the 2020 Freightliner dual steer chassis, but not with the New Way SideWinder STR body. Ms. Hegler stated that the recommended bid does fall within the approved budget amount. She stated that if approved, the truck will take several months to build, with expected delivery and lease payments beginning in April, 2020.

Council Member Almond made a motion to approve the award of \$251,595 to Excel Truck Group. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

### **City Manager's Report**

Ms. Hegler stated that Sarah Jane Harris, the City's new Grants/Projects Manager, was in the audience, so Council could meet her if time permits. She stated that the Public Safety Foundation was holding Cayce Drives, their annual fundraiser golf tournament, that Friday. She reminded Council that the temporary Bluegrass exhibit was at the Museum until November 8. Ms. Hegler stated that Mr. Stan Slaughter was hired to assist Jamie Beckham in IT.

### **Committee Matters**

- A. Appointments and Reappointments  
Cayce Beautification Foundation – Two (2) Positions

Council Member Almond made a motion to approve the appointment of Ms. Ann Bailey-Robinson and Mr. Larry McKenzie to the Beautification Foundation. Council Member Corley seconded the motion. Mayor Partin stated that Mr. Harry Ott with Farm Bureau was a member of the Beautification Foundation but was not able to attend the meetings due to his schedule. However Mr. McKenzie also works for Farm Bureau and was attending the meetings in Mr. Ott's stead. She stated that Mr. Ott would remain supportive of the Foundation but Mr. McKenzie would be attending the meetings as a member of the Foundation. She called the question which was unanimously approved by roll call vote.

### **Council Comments**

Mayor Partin commended Council Member Jenkins for taking advanced courses at the Municipal Association of South Carolina's Municipal Elected Officials Institute. Council Member Jenkins stated that the class was very interesting and enlightening.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against

the City and other matters covered by the attorney-client privilege

- B. Discussion of possible contract negotiations for economic development concerning the City of Cayce
- C. Discussion of possible contract negotiations with the City of West Columbia for Wayfinding Signage
- D. Discussion of negotiations incident to proposed contractual arrangements for Public Information/Press Relations Services

Council Member Jenkins made a motion to move into Executive Session. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

#### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

#### **Possible Actions by Council in follow up to Executive Session**

- A. Discussion and Approval of an Intergovernmental Agreement with the City of West Columbia for Wayfinding Signage

Council Member Almond made a motion to approve the intergovernmental agreement with the City of West Columbia for wayfinding signage and authorize the City Manager to sign the agreement. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of a Contract for Public Information/Press Relations Services

Council Member Almond made a motion to postpone this item indefinitely. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

#### **Adjourn**

Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:13 p.m.

---

Elise Partin, Mayor

ATTEST:

---

Mendy Corder, CMC, Municipal Clerk



