

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Phil Carter
Eva Corley

City Manager
Brian Watkins



**CITY OF CAYCE
Regular Council Meeting
September 4, 2018**

The September Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Brian Watkins, Assistant to the City Manager Rachelle Moody, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, Utilities Director Blake Bridwell and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Almond made a motion to approve the August 14, 2018 Regular Council Meeting minutes and the August 29, 2018 Special Council Meeting minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Proclamations

A. Approval of Proclamation – September as National Suicide Prevention Month

Council Member Almond made a motion to approve the Proclamation proclaiming September as National Suicide Prevention Awareness Month. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Ordinances and Resolutions

A. Discussion and Approval of Ordinance 2018-08 Amending Zoning Map and Rezoning Properties Located at 1803 State Street (Tax Map Number 004655-04-020) from C-3 to RG-2 – Second Reading

Council Member Carter made a motion to approve Ordinance 2018-08 on second reading. The motion died due to a lack of a second.

Other

A. Discussion of Service Line Warranty Program Options

Mr. Watkins stated that at the April 18, 2018 Council meeting, Mayor and Council received a presentation from Mr. Dennis Lyon regarding the National League of Cities (NLC) Service Line Warranty Program. An overview of the program was provided, as well as information about how the City of Cayce residents could opt in to a service line warranty through a company called Utility Service Partners. There is no charge to the City and the program is administered by an outside vendor.

Mr. Watkins stated that since the presentation, at the request of Council, staff has performed additional research regarding the program. Staff provided Council a sample marketing letter and statements from administrators in other South Carolina cities who currently participate in the NLC Service Line Warranty Program. Mr. Watkins stated that the program requires that the City provide Utility Services Partners with the City's official letterhead with its logo and either the City Manager or the Mayor must sign the letter.

Mr. Watkins stated that at the August 14, 2018 Council meeting Council asked staff to research all options available for residents regarding service line warranty programs. Staff discovered that there are numerous companies that provide service line warranties. The City's residents can enroll with any of these companies by contacting the company directly or going to their individual website.

Mr. Watkins stated that staff recommends providing the names and contact information to new residents of the various companies that provide service line warranties. The information can be included in the Newcomer's Guide that is given to each new water and/or sewer customer. An insert can also be placed in all customer's utility bill informing them of the service line warranty options available to them. Mayor Partin suggested having an article in the next resident's newsletter that educates homeowners about the external water lines on their property being their responsibility and the options for service line warranty programs.

City Manager's Report

Mr. Watkins stated he recently attend the Greater Cayce West Columbia Chamber of Commerce breakfast. He stated that October 1 is Public Safety's National Night Out and October 13 is the City's fall Plant Exchange as well as the Museum's Congaree Heritage Day event.

Committee Matters

- A. Appointments and Reappointments
 - Consolidated Board of Appeals – One (1) Position
 - Municipal Election Commission – One (1) Position

Council Member Jenkins made a motion to reappoint Mr. Lawrence Gardner to the Consolidated Board of Appeals. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Council Member Corley made a motion to reappoint Mr. Will Chavis to the Municipal Election Commission. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- B. Approval to enter the following Committee approved Minutes into the City's Record
 - Events Committee – July 12, 2018
 - Cayce Housing Authority – July 19, 2018

Council Member Almond made a motion to enter the approved Events Committee and Cayce Housing Authority meeting minutes into the record. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Comments

No comments were made by Council.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

Mayor Partin stated that there were not any items to be discussed in Executive Session.

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 6:10 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

