



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Ann Bailey-Robinson
Phil Carter
Tim James

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland

**City of Cayce
Regular Council Meeting
December 1, 2020**

A Regular Council Meeting was held this evening at 6:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Planning Director Carroll Williamson, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Carter gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Mayor Pro Tem Jenkins made a motion to approve the November 10, 2020 Regular Council Meeting minutes and the November 18, 2020 Regular Council Meeting minutes as written. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of Whole Sole Awards

Mayor Partin stated that the Whole Sole Award, also known as the Extra Mile Award, was for employees that go the extra mile in public service. She stated that included a special act(s), not directly related to job duties, which related to dedication or a special service act to the public, a consistent, outstanding act(s), directly related to job, which related dedication or service to the public, an extra measure of safety compliance, which

related dedication or service to the public, an extra measure of safety compliance, which resulted in dedication or special service to the public, special act(s) directly related to employee relations and operations within City operations and special effort in training and development, which results in dedication to the City, or a City-related organization.

Mayor Partin stated that Council Meetings were being held virtually therefore City IT staff pre-recorded her awarding three staff members the Whole Sole Award. The video began playing and in it Mayor Partin stated that on October 27, 2020 a City resident fell in front of her home. She stated that the City's Sanitation staff saw her and came over to help her. Not only did they help her up, they wiped the blood off of her face so that she could see and applied a bandage to her nose. They would not leave her until she called her husband and they made sure she could stand up and walk into her home safely. These great City workers were Johnny Adkins, James Jeffcoat and James Wise. Mayor Partin stated that the City was made aware of this great action by the resident herself. Upon feeling better that same day, the resident used every outlet she could to thank Mr. Adkins, Mr. Jeffcoat and Mr. Wise and to make the City aware of their good deeds. She used social media sites like Next Door and Facebook to say she was "overwhelmed by their kindness." Mayor Partin thanked them for being such a great asset to the Cayce team.

Ms. Hegler stated that she did contact the resident to make her aware that the Sanitation staff were receiving the Whole Sole Award. She stated that the resident was thrilled to learn that they were receiving recognition and asked her to thank them again for her.

Resolutions

A. Discussion and Approval of Resolution Congratulating Dr. Bill James on His Retirement

Council Member James made a motion to approve a Resolution congratulating Dr. Bill James on his retirement. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Ordinances

A. Discussion and Approval of Emergency Ordinance 2020-39 Amending Emergency Ordinance 2020-32 to Further Extend the Expiration Date on the Suspension of Certain Prohibitions on Temporary Signs

Mayor Pro Tem Jenkins made a motion to approve Emergency Ordinance 2020-39. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Emergency Ordinance 2020-40 Amending Emergency Ordinance 2020-33 to Extend the Expiration Date on Requiring Individuals to Wear Face Coverings in Certain Circumstances and Matters Related Thereto

Mayor Pro Tem Jenkins made a motion to approve Emergency Ordinance 2020-40. Council Member James seconded the motion. Mayor Partin stated that the South Carolina Department of Health and Environmental Control (SCDHEC) sent a letter of thanks to the Municipal Association of South Carolina for all that the cities and towns were doing to encourage face mask wearing because it was making a difference. She stated that she contacted Mr. Tod Augsburger, the CEO of Lexington Medical Center, who said that he was concerned about the increases in COVID positive cases. He also stated that he was concerned that admissions to the hospital would increase because of the Thanksgiving holiday. Mayor Partin stated that Mr. Augsburger contacted her that morning and stated that there was a large increase in testing and in-patient census was going up as well. Mayor Partin called the question which was unanimously approved by roll call vote.

C. Discussion and Approval of Ordinance 2020-41 Amending Zoning Map and Rezoning Property Located on Poplar Street (TMS 005765-02-006, -007, and -009) from C-1 to RG-2 - First Reading

Mayor Pro Tem Jenkins made a motion to approve Ordinance 2020-41 on First Reading. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

D. Discussion and Approval of Ordinance 2020-42 Amending the Zoning Ordinance Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to Remove Language Concerning Apartments in the C-3 Zoning District - First Reading

Mayor Pro Tem Jenkins made a motion to approve Ordinance 2020-42 on First Reading. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

E. Ordinance 2020-43 Amending the City's Fiscal Year 2020-2021 Budget to Increase and Decrease Certain Anticipated Gross Revenues and Certain Anticipated Expenditures -First Reading

Ms. Hegler stated that the original FY2020-2021 General Fund Budget, as approved by Council, reduced projected revenues of business licenses, hospitality taxes and local accommodations taxes by 20% due to the anticipated revenue impacts caused by COVID-19. She stated that these anticipated revenue losses totaled \$570,400. She

stated that due to the increased revenues received for miscellaneous line items, staff would like to recommend providing a Holiday Bonus for City staff.

Ms. Hegler stated that upon review of the General Fund revenues so far, more miscellaneous revenue was accounted for since the approval of the budget. She stated that staff currently budgeted \$85,000 for the entire annual budget and had received \$112,840 with the expectation of receiving more in the next six months. Miscellaneous revenues include PEBA credits, insurance reimbursements, rebates from vendors, and the sale of scrap metals. Ms. Hegler stated that the total cost for Staff Holiday Bonus was \$27,840.00 and the additional miscellaneous revenue would cover the cost of the Holiday Bonus.

Ms. Hegler stated that as with miscellaneous revenues for the General Fund, Holiday Bonuses could also be funded for the Utilities Budget. Their miscellaneous revenues were budgeted for \$25,000 and they currently had \$41,000 with the expectation of more to be accounted for. The total cost for the Utility Department Holiday Bonus was \$14,580.

Mayor Pro Tem Jenkins made a motion to approve Ordinance 2020-43 on First Reading. Council Member James seconded the motion. Council Member James stated that he was thrilled that Administration and Finance staff managed the budget so well that they were able to find the funds to give the Holiday Bonus to staff and thanked them for their great work. Mayor Partin called the question which was unanimously approved by roll call vote.

Discussion items

A. Approval of 2021 Council Meeting Dates

South Carolina state law requires a municipality to make public the dates of Council Meetings at the beginning of each calendar year and provide Council with a suggested schedule. The City's Regular Council Meetings are held the first Tuesday of the month at 6pm and the third Wednesday of the month at 5pm. The September and December 2021 2nd monthly meetings will be held the fourth Wednesday of the month.

Council Member James made a motion to approve the Council Meeting dates as discussed. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that staff was still very busy putting up Christmas lights and making sure that everything was together for the City's Christmas Drive Thru event. She stated that staff was happy that the construction phase for the Blake Drive project

had finally begun. She stated she would keep everyone posted on the progress. She stated that she knew everyone was concerned about negative impacts to the City's businesses from the vicious rumors about Parkland Plaza being torn down. She stated she had just received word that the tenants in Parkland Plaza had received a letter from the property management company on behalf of the owner saying that Parkland Plaza wasn't going anywhere. She stated staff and Council knew that but was glad the tenants had something they could share with others to dispel the rumors. She stated that staff would be sharing that information on the City's social media as well and would encourage people to patronize those great businesses. Ms. Hegler stated that the letter to the tenants also announced a new, great addition to Parkland Plaza, East Bay Deli, which would be located in the old Gamecock Traditions site. She stated that the City was thrilled to welcome them.

Committee Matters

- A. Approval to enter the following Committee Approved Minutes into the City's Record
Planning Commission – October 19, 2020

Mayor Pro Tem Jenkins made a motion to enter the Commission approved October 19, 2020 Planning Commission minutes into the record. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments
Events Committee – One (1) Position
Planning Commission – One (1) Position

Council Member James made a motion to reappoint Mr. Dave Capps to the Events Committee and Mr. Chris Jordan to the Planning Commission. Mayor Pro tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Carter stated that the Kingsman shared on social media the letter they received from Parkland Plaza's property management company. Mayor Partin asked everyone to share the post on their social media as well. She stated that one of the news outlets shared the rumor without fact checking and their post received over 125 shares so it is important to get the truth out. Council Member James asked if news of East Bay Deli opening in Parkland Plaza had been shared as well. Mayor Partin stated that it was mentioned in the letter to the Parkland Plaza tenants.

Executive Session

A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items to be discussed in Executive Session.

Adjourn

Mayor Pro Tem Jenkins made a motion to adjourn the meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:27 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk