



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting August 5, 2014

The August Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, Director of Utilities, Blake Bridwell, and Chief Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Skip Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Ms. Corder explained that the minutes of the July 9, 2014 Strategic Planning Session incorrectly reflect Council Member Corley attended the meeting. She stated that she would correct the minutes and add the corrected minutes to the September Council Meeting agenda. Council Member James asked Ms. Corder to also include the discussion that took place at the Strategic Planning Session regarding fireworks so the City's residents would know Council is looking into that issue. Council Member Almond made a motion to approve the minutes of the July 1, 2014 Regular Meeting and the July 16, 2014 Special Meeting as submitted and the July 9, 2014 minutes with the two changes. Council Member James seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No public comment was given.

Other

A. Discussion and Approval of Centennial Celebration Budget

Ms. Vance reviewed the events planned for the City's Centennial Celebration. She stated that Friday, September 5, 2014 is the Centennial Kickoff Party with a free concert headlined by Tokyo Joe at Guignard Brickworks. The gates open at 5:30 and the concert is from 6pm to 10pm. She stated beer and wine will be sold and local

restaurants are lined up to be food vendors. The City will have a trolley and golf carts to transport people from their cars to the concert.

Ms. Vance stated that Saturday, September 6, 2014 is the Family Fun Day at Granby Gardens Park from noon to 5pm. There will be a 20' water slide, a bouncy house for toddlers, a bouncy obstacle course, a dunking booth, sno cone machine and a cotton candy machine. All these are free to the public and will have an attendant staffing each of them. There will also be a face painter and Cinderella will be there for the children to meet and have their pictures taken with. One of the City's fire trucks will also be there for the kids to get in. The local Woman's Club, the American Legion and the Masonic Legion are the three food vendors that will be selling food that day.

Ms. Vance explained that Sunday, September 7, 2014 is the City's actual Centennial. The History Day & Birthday Party will be held at the Museum and on the Museum grounds from 2pm to 5pm. All local dignitaries are invited and Mayor Partin will do the welcome and Dr. Pete Cassidy will do the invocation. There will be a large birthday cake and the time capsule that was planted on the grounds 25 years ago will be dug up and a new one buried. There will be games for the kids that children played in 1914 and there will be re-enactors walking through the crowd talking to the kids. A Centennial Coin will be presented to the dignitaries and Mr. Reid Cayce will be in attendance.

Ms. Vance stated that the City's Public Relations consultant has created an aggressive marketing plan for the event. There will be three billboards, ads in the Free Times, radio marketing and WIS coverage. She reminded Council that it was discussed at the recent Strategic Planning Session to use hospitality tax funds to fund part of the Centennial Celebration. She stated staff talked to the City attorney and bond attorney who both stated the City can use General Fund monies and then reimburse the General Fund with hospitality tax funds once they are collected.

Ms. Vance explained staff is requesting up to \$15,000 for the Centennial events. She stated the non-operation and maintenance part of the hospitality tax funds can be used to pay for any security associated with City events. She explained that there will be quite a bit of overtime for Public Safety staff since there will be a lot of officers used for traffic control, parking and security.

Ms. Vance reminded Council that at the Strategic Planning Session it was discussed that the City needs to purchase two golf carts. They were requested in this year's budget requests but were unable to be funded. The golf carts would also be used for the Congaree Bluegrass Festival and Christmas in Cayce events. Currently the City only has one golf cart which is very old and has brake issues. The City is renting four golf carts for the Centennial events and four are being rented for the Bluegrass Festival. Staff is requesting up to \$16,000 to purchase one six-seater golf

cart and one four-seater golf cart. These would be used for City events and they would also be used in the Riverwalk Park.

Council Member James asked if there was any other place in the budget to take the money for the Centennial events and the golf carts. Ms. Vance stated General Fund monies could be used. She explained that the City received \$10,000 in accommodations tax funds for the Centennial events but those funds will be spent on the bands for the concert and advertising for the events. Mayor Partin stated she thought she remembered discussing the need for golf carts at the Strategic Planning Session. Ms. Vance confirmed it was discussed since the City does not have a golf cart that could transport someone if they were injured at the Riverwalk Park. Also a larger golf cart is needed to transport seniors or physically disabled people in the Riverwalk.

Mayor Partin asked if the City does not purchase these golf carts than will staff continue to have to rent golf carts. Ms. Vance explained that golf carts are rented for City events but not for everyday use. She reminded Council that recently there were people who wanted to tour the Riverwalk but they were unable to walk that distance so staff had to borrow a golf cart. Council Member Almond asked what the cost was to rent the golf carts for the Centennial events. Ms. Vance stated it was approximately \$700 to rent four golf carts. Council Member Jenkins stated he would support using hospitality tax funds before they are collected if it was an emergency but he prefers continuing to rent golf carts at this time.

Ms. Vance stated that staff would continue to rent golf carts but staff also requested money for the Centennial events. She explained that the money could be taken from the General Fund but reminded Council that there would be a line item that would go over budget since the Centennial events are not in the budget. She explained that the hospitality tax was designed to pay for things like the Centennial events since the events will bring people into the City. Ms. Vance explained that any General Fund money that is used will be money that was budgeted to pay for something else whereas hospitality tax money can only be used on events like this.

Council Member James stated he agrees with Council Member Jenkins. He explained rather than borrowing against funds that the City does not have yet General Fund money needs to be utilized. Mayor Partin asked if Council could decide to reimburse the General Fund later once hospitality tax funds have been collected. Mr. Crowe confirmed that was possible. Council Member Almond stated she was fine with reimbursing the General Fund retroactively. Ms. Vance asked that it be shown in the meeting minutes that Council was made aware that certain budget line items will go over since they will be used for the Centennial events. Mayor Partin asked staff to bring back to Council the issue of reimbursing the General Fund once the hospitality tax funds are collected so Council can vote on reimbursing the General Fund.

City Manager's Report

Ms. Vance stated the bids for the State Street sewer line project are due at the end of August. This line goes under the railroad and connects into the City's main line that goes to the City's wastewater treatment plant. There is a 45 day construction period so this project will be completed very quickly. She stated Riverwalk Park Phase IV should be completed by the end of the year and then the Riverwalk will be complete and connect into Timmerman Trail Phase II. She explained that there is a pre-bid coming up for the renovations to the Andrew J. Burnette Park so this project will get started soon.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member James made a motion to approve entering the following Committee minutes into the City's official record:

Beautification Board – June 10, 2014
Cayce Events Committee – June 12, 2014
Zoning Board – June 30, 2014

Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- B. Appointments

Events Committee - -Three (3) Positions

Ms. Julie Isom resigned from the Committee in June and Council approved amending the by-laws and increasing the membership from nine to eleven positions at the June 3, 2014 Council Meeting. There are currently four open positions on the Committee. Staff has received potential member applications from Ms. Kimberly Christ, Dr. Jason Munsell and Ms. Emily Sapier. The Events Committee recommends all three for appointment. Council Member James made a motion to reappoint Ms. Christ, Dr. Munsell and Ms. Sapier. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege

- B. Discussion of negotiations concerning proposed contractual arrangements as it relates to the 12,000 Year History Park

Council Member Jenkins made a motion to move into Executive Session to discuss the matters above. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting. Mayor Partin asked that the July 9, 2014 Strategic Planning Session minutes reflect that Council and staff were attending the Municipal Association of South Carolina's annual meeting in Charleston and that is why the Strategic Planning Session meeting was held there. Council Member James made a motion to add this text to the July 9, 2014 minutes. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Mayor Partin asked if Ms. Julie Isom submitted a resignation letter when she resigned from the Events Committee. Ms. Corder stated Ms. Isom did not. Mayor Partin stated that she read in the Events Committee's June minutes that Dr. Pete Cassidy had also resigned from the Events Committee. She asked if that meant there was going to be another open position on the committee for the next Council Meeting. Ms. Corder stated that after appointing the three new members there will still be one opening on the Events Committee, Dr. Cassidy's position.

Council Member James stated that the Moss Creek Neighborhood Association met the previous night and discussed two issues that he wanted to bring to staff's attention. The association discussed that the roads in the neighborhood needed repaving and Council Member James explained that Lexington County DOT paves the roads and there is a priority list listing the worst roads first. The Association asked that when Ms. Vance talks to the County to mention Moss Creek's paving needs.

Council Member James stated that Halloween and the major influx of trick or treaters bussed into Moss Creek was also discussed. The Association members asked that the President of the Association meet with Ms. Vance and Chief McNair to see what alternatives there are to control the massive amount of people that come to the neighborhood for Halloween. The concern is someone being hurt since so many children are in the streets. They are also concerned since there is only one way in and out of the neighborhood and it could be a dangerous situation if an emergency vehicle

had to enter the neighborhood on Halloween night. Ms. Vance stated she and Chief McNair would meet with the Association President to discuss this issue.

Possible Actions by Council in follow up to Executive Session

No action by Council was taken in follow up to Executive Session.

Adjourn

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:40 p.m.



Elise Partin, Mayor

ATTEST:



Mandy C. Corder, Municipal Clerk

