

**CITY OF CAYCE
CLASS DESCRIPTION
2000**

CLASS TITLE: TRUCK DRIVER I

GENERAL DESCRIPTION OF CLASS

The purpose of the position is to operate sanitation and recycling trucks throughout the City. The class is responsible for driving garbage, and recycling trucks and for performing maintenance and minor repairs on trucks. The position works according to set procedures under direct supervision.

ESSENTIAL TASKS

The tasks listed below are those that represent the majority of the time spent working in this class. Management may assign additional tasks related to the type of work of the class as necessary.

Operates a garbage truck in collecting refuse on assigned routes; may be assigned to work on back of truck during collections.

Instructs and directs the activities of assigned Refuse Collectors.

Assists Refuse Collectors in solid waste collection and refuse removal as necessary.

Collects recycle materials.

Assists in clearing areas of debris; cleans up around site as necessary.

Transports refuse to landfill for disposal; receives and reviews landfill weight tickets measuring amount of refuse disposed of at landfill; submits ticket to department head.

Utilizes and wears appropriate safety gear, i.e. glasses, vests, boots and gloves, when handling and collecting refuse.

Prepares listing of large trash piles and notifies supervisor of location to be picked up by refuse trucks.

Monitors waste boxes and advises customers on where to place refuse.

Assists supervisors in resolving collection customers complaints and/or problems.

Performs light preventative maintenance on trucks and other equipment such as checking water, oil, and air; checking and adding fuel; checking brakes and tires, greasing fittings; cleans and washes sanitation trucks.

Uses proper safety measures and precautions in operating sanitation equipment in order to prevent any accidental injury.

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INVOLVEMENT WITH DATA, PEOPLE AND THINGS

DATA INVOLVEMENT:

Requires comparing or inspecting items against a standard.

PEOPLE INVOLVEMENT:

Requires serving others such as customers, attending to their requests and exchanging information with them.

INVOLVEMENT WITH THINGS:

Requires handling or using machines or equipment requiring moderate instruction and experience such as rear-end loader trucks.

COGNITIVE REQUIREMENTS

REASONING REQUIREMENTS:

Requires performing semi-routine work with occasional problems.

MATHEMATICAL REQUIREMENTS:

Requires performing basic addition and subtraction such as measuring.

LANGUAGE REQUIREMENTS:

Requires reading simple sentences, instructions or work orders; writing simple sentences and completing simple job forms; speaking simple sentences using basic grammar.

MENTAL REQUIREMENTS:

Requires performing simple, repetitive manual or operating tasks following a few definite procedures; requires minor short term planning; requires little attention for accurate results.

VOCATIONAL/EDUCATIONAL AND EXPERIENCE PREPARATION

VOCATIONAL/EDUCATIONAL PREPARATION:

High school graduate or equivalent in training experience.

SPECIAL CERTIFICATIONS AND LICENSES:

Must possess a valid South Carolina Commercial Driver's License class B.

EXPERIENCE REQUIREMENTS:

A minimum of six months truck driving and a minimum of one year practical experience operating heavy equipment or any equivalent combination of training and experience which provides the required knowledge, skills and abilities.

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AMERICANS WITH DISABILITIES ACT REQUIREMENTS

PHYSICAL AND DEXTERITY REQUIREMENTS:

Requires light to medium work that involves walking or standing virtually all of the time and involves exerting between 20 and 50 pounds of force on a regular and recurring basis.

ENVIRONMENTAL HAZARDS:

The job may risk exposure to bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, animals/wildlife, fumes and/or noxious odors, traffic and moving machinery.

SENSORY REQUIREMENTS:

The job requires normal visual acuity, field of vision, hearing, speaking and depth perception.

JUDGMENTS AND DECISIONS

JUDGMENTS AND DECISIONS:

Requires very few decisions, affecting only the individual; works in a very stable environment with clear and uncomplicated written/oral instructions.

ADA COMPLIANCE

The City of Cayce is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

SOUTH CAROLINA RETIREMENT SYSTEMS

Belongs to the South Carolina Retirement System.

Excellent Employment Opportunity

SANITATION TRUCK DRIVER I

\$14.06 - \$16.59/Hr. DOE

A valid Class B, South Carolina Commercial Driver's License with a good driving record is required. Must provide DMV record at time of first interview. This individual would operate a sanitation truck on an assigned route picking up and collecting solid residential and/or commercial refuse. Instructs and directs the activities of assigned refuse collectors.

Preferred requirements include a high school diploma or equivalent with at least one year of practical experience operating heavy trucks or equipment or any combination of training and experience which provides the required knowledge, skills and abilities.

Excellent benefits package that includes State Retirement and paid health insurance. Applications are available on the city website: www.caycesc.gov **A valid South Carolina Driver's License with a good driving record is required. Must provide DMV record at time of first interview. Application required. E.O.E.**