

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Phil Carter
Eva Corley

City Manager
Rebecca Vance

Asst. City Manager
Shaun M. Greenwood



**City of Cayce
Special Council Meeting
September 20, 2017**

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Special Projects Manager/Grants Coordinator Rachelle Moody and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Jenkins gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

Ms. Corder stated no one had signed up for public comment.

Resolutions and Other

- A. Consideration and Approval of Resolution Supporting a Grant Application from the City of Cayce to the Municipal Association of South Carolina

Council Member Almond made a motion to approve the Resolution. Council Member Jenkins seconded the motion. Ms. Vance stated that the Municipal Association of South Carolina (MASC) has the Hometown Economic Development Grant which is a grant opportunity for cities and towns in South Carolina to implement economic development projects that will make a positive impact on the quality of life in their communities. City staff plans to apply for a grant and request \$25,000 in funding. Grant funds would be used to prepare a redevelopment plan for State Street. She stated that as part of the grant application, the City is required to include a Resolution of Council in support of the application. Mayor Partin called the question which was unanimously approved by roll call vote.

- B. Consideration and Approval of Amendment to Agreement for Completion of Congaree Bluff Subdivision and for Providing a Letter of Credit

Council Member Corley made a motion to approve the Resolution. Council Member Almond seconded the motion. Ms. Vance stated that the developer of the Congaree Bluff neighborhood is requesting City Council approve an amendment of the

current subdivision agreement to cover the cost for the completion of the required infrastructure in the subdivision. City of Cayce Land Development Regulations require all developers to provide a surety bond or letter of credit to the City for the cost of construction for any infrastructure in new subdivisions. This requirement protects the City by ensuring money is available to complete critical infrastructure if the developer pulls out of the project or in any way fails to satisfy the terms of the agreement. Ms. Vance stated that Congaree Bluff LLC is requesting a one year extension to September 20, 2018. All other aspects of the agreement, including the amount of the surety bond, will remain unchanged. Mayor Partin called the question which was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that the West Metro Bike and Pedestrian Master Plan public input session was held the previous night at City Hall. Approximately fifteen people attended. She stated that Ms. Moody had received new maps that she would forward to Council. She stated that the City received two new traffic positions and one DUI officer position through a grant program. The City received a \$10,000 grant from DHEC to purchase 95-gallon recycling roll carts for homes in the Hunter's Mill neighborhood. Staff plans on delivering them in early to mid-November, but will begin communicating with residents about the upcoming roll cart roll out immediately. Ms. Vance stated that Concord Park and Hunters Mill will both have roll carts for recyclables. She stated that since the grant amounts are small, staff is working to figure out how to break up the larger neighborhoods for future grant applications. She stated that the recyclables roll carts are emptied every other week which saves the City in gas and manpower. Ms. Vance commended City staff for their preparation for Hurricane Irma.

Council Member Corley suggested that the Fairlawn Neighborhood would be a good candidate for the roll carts for recyclables. Council Member Jenkins asked if the City was able to sell the recyclable items that staff picks up. Ms. Vance stated that the pickup is single stream now so all the items are taken to Sunoco and they separate the items there. She stated that the City only made approximately \$9,000 a year when staff had to separate the recyclables by hand.

Committee Matters

- A. Appointments and Reappointments
 - Consolidated Board of Appeals – One (1) Position
 - Museum Commission – One (1) Position

Council Member Almond made a motion to reappoint Mr. Erskine Suber to the Consolidated Board of Appeals. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Council Member Jenkins made a motion to reappoint Mr. Marion Hutson to the Museum Commission. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Jenkins thanked staff for all they did for the residents during the most recent storm. He stated that the area was lucky that it wasn't hit harder. Ms. Vance stated that the City's Municipal Election Commission has two openings. She stated that the City has an election in November 2018 and it is important that the Commission's five positions are filled. Mayor Partin stated that Public Safety Officers had responded to her father's house often lately. She thanked them for the dignity in which they show towards the City's residents especially in trying situations.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements relating to the City's Tax Increment Finance District
- C. Discussion of negotiations incident to proposed contractual arrangements relating to an agreement with SCE&G for relocation services and other work in progress
- D. Discussion of negotiations incident to proposed contractual arrangements with SCE&G relating to a lighting agreement
- E. Discussion and departure and replacement of an employee

Mayor Partin stated that the City's Attorney was unable to attend the meeting so Item A. would not be discussed in Executive Session. Council Member Jenkins made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

- B.

Council Member Almond made a motion to approve the funding for the alleyway project off of State Street as discussed in Executive Session. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

D.

Council Member Corley made a motion to authorize the City Manager to sign and authorize the lighting agreement between SCE&G and the City of Cayce as discussed in Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Adjourn

Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:43 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* *THANK YOU.*

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting *September 20, 2017*

Name	Address	Agenda Item

*Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71. Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.